

December 1, 2016

VIRGINIA M. DEL ROSARIO
State Auditor IV
Audit Team Leader
Commission on Audit
Carmen, Cagayan de Oro City



Dear Ma'am:

Respectfully transmitting herewith the following documents to wit:

- a. Summary of Cash Advance from January to November 15, 2016
- b. Summary of Payroll Fund from January to November 15, 2016
- c. Summary of Due from Officers & Employees from January to November 15, 2016

For your information and guidance.

Respectfully yours,


ENGR. ROGELIO K. PANGAN
General Manager