

Manolo Fortich Water District Annual Procurement Plan for FY 2018

22-Nov-17

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks/Brief Description
					Adm/Post of IBRE	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Operating and Maintenance Expense													
50203 010	Office Supplies and Other Expenses (See Attached APP-CSE for Details)		All Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	450,000.00	450,000.00		
50203 080	Fuel, Oil and Lubricants		All Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	850,000.00	850,000.00		
50203 010	Travelling Expenses		All Division						GoP	600,000.00	600,000.00		
50202 010	Training Expense		All Division						GoP				
	1. Personal Development & Professional Growth		Admin Division	Direct Contracting	March/June/September	March/June/September	March/June/September	March/June/September	GoP	400,000.00	400,000.00		
	2. Wellness Program												
	2.a. Annual Physical Examination/Dental Care		Admin Division	Small Value Procurement	October 2018	October 2018	November 2018		GoP	150,000.00	150,000.00		
	2.b. Safety Training/Drug Test		Admin Division	Direct Contracting	May/October	May/October	May/October		GoP	45,000.00	45,000.00		
	2.c First Aid Medicines (Injuries and Damages)		Admin Division	Shopping	January 2018	January 2018	January 2018		GoP	5,000.00	5,000.00		
50204 010	Water		All Division						GoP	5,000.00	5,000.00		
50204 020	Electricity		All Division	Direct Contracting					GoP	260,000.00	260,000.00		
50205 010	Postage and Deliveries		All Division						GoP	10,000.00	10,000.00		
50205 020	Telephone Expenses - Mobile		All Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	100,000.00	100,000.00		
50205 030	Internet Expenses		All Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	40,000.00	40,000.00		
50205 040	Cable, Satellite, Telegraph and Radio Expenses		All Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	10,000.00	10,000.00		
50209 010	Advertising, Promotional and Marketing Expenses		All Division						GoP	300,000.00	300,000.00		
	1. MFWO 2018 Calendar		Admin Division	Shopping	September 2018	September 2018	October 2018		GoP				
	2. Souvenir Program, Magazine and Tarpauline		Admin Division	Shopping	March/June/September	March/June/September	March/June/September		GoP				
50215 010	Taxes, Duties and Licenses		All Division						GoP	1,530,000.00	1,530,000.00		
50204 900	Franchise and Regulatory Requirement Expense		All Division						GoP	150,000.00	150,000.00		
50215 030	Insurance Premiums		All Division						GoP	300,000.00	300,000.00		
50299 030	Representation and Entertainment		All Division						GoP				
	1. Venue and Accomodation for 2018 Foundation Day		Admin Division	Shopping	June 2018	June 2018	June 2018		GoP	400,000.00	400,000.00		
	2. Venue and Accomodation for Year-end Assessment/Performance Evaluation		Admin Division	Shopping	October 2018	October 2018	November 2018		GoP	400,000.00	400,000.00		
	3. BOD and Staff Meeting & Conferences		All Division						GoP	200,000.00	200,000.00		
50299 050	Rent/Lease Expenses		All Division						GoP	50,000.00	50,000.00		
50209 010	Generation, Transmission and Distribution Expenses		Maintenance Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	20,000,000.00	20,000,000.00		
50203 130	Chemical and Filtering Supplies		Maintenance Division	Shopping	Monthly	Monthly	Monthly		GoP	1,100,000.00	1,100,000.00		
50210 030-1	Extraordinary and Miscellaneous Expense		All Division						GoP	98,000.00	98,000.00		
50210 030-2	Miscellaneous Expense		All Division						GoP	200,000.00	200,000.00		
50210 030-3	Cultural and Athletic Expense		All Division						GoP	170,000.00	170,000.00		
50299 060	Membership Dues and Cont. to Organization								GoP	50,000.00	50,000.00		
50211 010	Legal Services		All Division						GoP	180,000.00	180,000.00		
50211 020	Auditing Services		All Division						GoP	180,000.00	180,000.00		
50212 010	Environment/Sanitary Services								GoP	20,000.00	20,000.00		
50213 030-1	Maintenance Of River, Lake and other Intake								GoP				
	1. Excavation for Diversion Canal of Water Flow at Kisabong		Maintenance Division	Shopping	May 2018	May 2018	June 2018		GoP	17,000.00	17,000.00		
	2. CONSTRUCTION OF FLOOD CONTROL AT DAMPILASAN SOURCE		Maintenance Division	Shopping	January 2018	January 2018	January 2018		GoP	156,584.00	156,584.00		
	3. Construction of Spring Wing Wall at Balamban Source		Maintenance Division	Shopping	February 2018	February 2018	February 2018		GoP	26,416.00	26,416.00		
	4. Seeding Production of Guyabano and other expenses		Maintenance Division	Direct Contracting	1st Quarter	1st Quarter	1st Quarter		GoP	180,000.00	180,000.00		
50213 030-2	Maintenance of Springs and Tunnels												
	1. Honorarium Pumping Station Watchman		Maintenance Division						GoP	350,000.00	350,000.00		
50213 030-3	Maintenance of Wells												
	1. Replacement of Suction pipe all wells		Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	100,000.00	100,000.00		
50213 030-4	Maintenance of Reservoir and Tanks												
	1. Painting of Tanks and Reservoir		Maintenance Division	Shopping	January 2018	January 2018	February 2018		GoP	25,000.00	25,000.00		
	2. Painting of Pipes, Valves and other fittings in all Pumping Sta.		Maintenance Division	Shopping	January/March 2018	January/March 2018	January/April 2018		GoP	25,000.00	25,000.00		

	3. Pull-out and Transfer of steel Reservoir from Miranda to Lunocan	Maintenance Division	Direct Contracting	July 2018	July 2018	August 2018		GoP	50,000.00	50,000.00		
	4. Valves and fittings for all reservoir/tanks and pumping sta.	Maintenance Division	Shopping	January 2018	January 2018	January 2018		GoP	75,000.00	75,000.00		
50213 030-5	Maintenance of Transmission & Distribution Lines											
	A. Salaries of maintenance Job Order	Maintenance Division						GoP	1,618,723.00	1,618,723.00		
	1. Rehabilitation of Pipelines various bearings	Maintenance Division	Public Bidding	January 2018	January 2018	January 2018	February 2018	GoP	2,211,277.00	2,211,277.00		
	2. Purchase of Fittings for Maintenance (see attached ANNEX A for details)	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	1,300,000.00	1,300,000.00		
50213 030-6	Maintenance of Services (see attached ANNEX A for details)											
	1. Fittings for New Service Connection	Maintenance Division	Public Bidding	January 2018	January 2018	January 2018	February 2018	GoP	1,500,000.00	1,500,000.00		
50213 030-7	Maintenance of Meters											
	1. Fittings for Service Pad Installation and Replacement of defective water meter	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	100,000.00	100,000.00		
	2. Purchase of Water Meter	Maintenance Division	Public Bidding	January 2018	January 2018	January 2018	February 2018	GoP	1,040,000.00	1,040,000.00		
50213 030-9	Maintenance of Pumping Plant Structure and Improvements											
	1. REPAIR OF PUMP HOUSE CRISTAN VILLA PUMP STA	Maintenance Division	Shopping	February 2018	February 2018	March 2018		GoP	60,000.00	60,000.00		
	2. REPAIR OF CHLORINATOR AND PUMP HOUSE MULBERRY PUMP STA	Maintenance Division	Shopping	May 2018	May 2018	June 2018		GoP	80,000.00	80,000.00		
	3. REPAIR OF PERIMETER FENCE BAYABASON 2 PUMP STATION	Maintenance Division	Shopping	June 2018	June 2018	July 2018		GoP	40,000.00	40,000.00		
	4. FABRICATION OF WATER LEVEL INDICATOR	Maintenance Division	Shopping	January 2018	January 2018	January 2018		GoP	20,000.00	20,000.00		
	5. DRAINAGE AT PCH-2 PUMP STATION (OVER FLOW OF RESERVOIR)	Maintenance Division	Shopping	January 2018	January 2018	February 2018		GoP	10,000.00	10,000.00		
	6. REPAIR OF PERIMETER FENCE MIRANDA PUMP STATION	Maintenance Division	Shopping	April 2018	April 2018	May 2018		GoP	30,000.00	30,000.00		
50213 030-10	Maintenance of Water Treatment Structure and Improvements	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	100,000.00	100,000.00		
50213 030-11	Maintenance of Trans. & Distribution Structure & Improvements											
	1. CONSTRUCTION OF PIPE SHED HOUSE AT KIHARE	Maintenance Division	Shopping	June 2018	June 2018	July 2018		GoP	100,000.00	100,000.00		
50213 030-12	Maintenance of Administrative Structures & Improvements											
	1. Repair of Admin Building	Maintenance Division	Shopping	June 2018	June 2018	July 2018		GoP	100,000.00	100,000.00		
	2. Construction of breastfeeding/lactating station	Maintenance Division	Shopping	February 2018	February 2018	March 2018		GoP	45,000.00	45,000.00		
50213 030-13	Maintenance of Power Production equipment /Genset											
	1. Purchase of various materials for pumping operations (See attached ANNEX-A for details)	Maintenance Division	Shopping	January/June 2018	January/June 2018	January/July 2018		GoP	244,121.00	244,121.00		
	2. Purchase of circuit board panel	Maintenance Division	Shopping	January/June 2018	January/June 2018	January/July 2018		GoP	45,879.00	45,879.00		
50213 030-14	Maintenance of Pumping Equipment											
	1. Maintenance for Electrical Accessories (see attached annex)	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	247,260.00	247,260.00		
	2. Purchase of materials for repairs, replacements and rearrangements of pumping equipment	Maintenance Division	Shopping	January/June 2018	January/June 2018	January/July 2018		GoP	380,740.00	380,740.00		
50213 030-15	Maintenance of Water Treatment Equipment											
	1. PURCHASE OF CHLORINATORS FOR all PUMPING STATION, PARTS AND ACCESSORIES	Maintenance Division	Shopping	January 2018	January 2018	January 2018		GoP	120,000.00	120,000.00		
	2. 100 psi Chlorinator for Dickdum 1 Spring Source	Maintenance Division	Shopping	June 2018	June 2018	July 2018		GoP	28,000.00	28,000.00		
	3. 250 psi Chlorinator for Klabong pumping station	Maintenance Division	Shopping	September 2018	September 2018	October 2018		GoP	50,000.00	50,000.00		
	4. 100psi Chlorinator for Kihare Pumping Station	Maintenance Division	Shopping	January 2018	January 2018	January 2018		GoP	28,000.00	28,000.00		
	5. 100psi Chlorinator for Ling-on Pumping Station	Maintenance Division	Shopping	June 2018	June 2018	July 2018		GoP	28,000.00	28,000.00		
50213 030-16	Maintenance of Tools, Shop and garage Equipment											
	1. Purchase Tools/Hacksaw blade	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	5,000.00	5,000.00		
	2. PURCHASE OF SRCREW DRIVER	Maintenance Division	Shopping	Anytime	Anytime	Anytime		GoP	19,000.00	19,000.00		
	3. PURCHASE OF CLAMP TESTER	Maintenance Division	Shopping	Anytime	Anytime	Anytime		GoP	15,000.00	15,000.00		
	4. KNOCK OUT PUNCH	Maintenance Division	Shopping	Anytime	Anytime	Anytime		GoP	19,000.00	19,000.00		
	5. 1 Unit Lawn Mower	Admin Division	Shopping	May 2018	May 2018	June 2018		GoP	20,000.00	20,000.00		
	6. Pipe Wrench 10"	Commercial Section	Shopping	January 2018	January 2018	February 2018		GoP	10,000.00	10,000.00		
	7. Pipe Wrench 12"	Commercial Section	Shopping	January 2018	January 2018	February 2019		GoP	12,000.00	12,000.00		
50213 050-1	Maintenance of Office Equipment											
	1. Repair/maintenance of aircon and others	Maintenance Division	Shopping	Every Quarter	Every Quarter	Every Quarter		GoP	100,000.00	100,000.00		
50213 050-2	Maintenance of IT Equipment											
	1. Replacement of Computer UPS 650VAC	Maintenance Division	Shopping	Anytime	Anytime	Anytime		GoP	3,500.00	3,500.00		
	2. Replacement of Computer AVR	Maintenance Division	Shopping	Anytime	Anytime	Anytime		GoP	800.00	800.00		

	3. Replacement of Computer CPU	Maintenance Division	Shopping	Anytime	Anytime	Anytime	GoP	18,000.00	18,000.00		
	4. Replacement of Computer Printer	Maintenance Division	Shopping	Anytime	Anytime	Anytime	GoP	8,500.00	8,500.00		
	5. Rehabilitation of Computer Workstation Connection	Maintenance Division	Shopping	Anytime	Anytime	Anytime	GoP	54,200.00	54,200.00		
	2. Computer Parts and Accessories	Commercial Section	Shopping	Anytime	Anytime	Anytime	GoP	15,000.00	15,000.00		
50213 050-3	Maint. Of Communications Equipment										
	1. Purchase of cellcard load	Maintenance Division	Shopping	Monthly	Monthly	Monthly	GoP	50,000.00	50,000.00		
50213 060	Maintenance of Land Transport Equipment (LSE)	Admin Division	Shopping	Anytime	Anytime	Anytime	GoP	720,000.00	720,000.00		
	1. SLE 405										
	2. ANA 5588										
	3. SJH 488										
	4. Mitsubishi L200 Van Repair										
	5. Honda XRM Motorcycles										
	6. Boom Truck										
	7. Mini Excavator (2 Units)										
50213 070	Maintenance of Furniture and Fixtures										
	1. Office Chair	Maintenance Division	Shopping	January 2018	January 2018	February 2018	GoP	16,000.00	16,000.00		
	2. Office Chair	Maintenance Division	Shopping	January 2018	January 2018	February 2018	GoP	15,000.00	15,000.00		
	3. Computer table	Maintenance Division	Shopping	June 2018	June 2018	July 2018	GoP	1,800.00	1,800.00		
	4. Steel Cabinet	Maintenance Division	Shopping	January 2018	January 2018	January 2018	GoP	20,000.00	20,000.00		
	5. Cabinet/Filer	Maintenance Division	Shopping	March 2018	March 2018	April 2018	GoP	35,000.00	35,000.00		
	6. Bodega Shelves	Maintenance Division	Shopping	June 2018	June 2018	July 2018	GoP	144,200.00	144,200.00		
	7. Repair of Teller's Table (Teller 3)	Collection/Cash Mgt Section	Shopping	January 2018	January 2018	January 2018	GoP	3,000.00	3,000.00		
	8. Upholstery / Repair BOD Chair	Office of the GM / BOD	Shopping	April 2018	April 2018	May 2018	GoP	15,000.00	15,000.00		
	9. Computer Racks and Tables	Commercial Section	Shopping	February 2018	February 2018	March 2018	GoP	50,000.00	50,000.00		
Capital Outlay											
	Furniture and Fixtures										
	Storage Cabinet for Tools and Accessories (Vehicle) at Kihare	Maintenance Division	Shopping	February 2018	February 2018	March 2018	GoP	24,000.00	24,000.00		
	Ledger Rack	Commercial Section	Shopping	February 2018	February 2018	March 2018	GoP	6,000.00	6,000.00		
	1 unit Safety Vault	Collection/Cash Mgt Section	Shopping	January 2018	January 2018	January 2018	GoP	10,000.00	10,000.00		
	1 Unit Junior Exec. Chair	Collection/Cash Mgt Section	Shopping	January 2018	January 2018	January 2018	GoP	4,000.00	4,000.00		
	1 Unit Junior Exec. Chair	Admin Division	Shopping	May 2018	May 2018	June 2018	GoP	4,000.00	4,000.00		
	2 Units Junior Exec. Chair	Storeroom/General Services	Shopping	January 2018	January 2018	January 2018	GoP	9,000.00	9,000.00		
	Office Equipment										
	1 Unit Queuing Machine	Collection/Cash Mgt Section	Shopping	February 2018	March 2018	March 2018	GoP	30,000.00	30,000.00		
	1 Unit Check Writer	Collection/Cash Mgt Section	Shopping	June 2018	June 2018	July 2018	GoP	8,500.00	8,500.00		
	1 unit bill Counting Machine	Collection/Cash Mgt Section	Shopping	June 2018	June 2018	July 2018	GoP	6,500.00	6,500.00		
	1 Unit Projector	Admin Division	Shopping	Anytime	Anytime	Anytime	GoP	25,000.00	25,000.00		
	1 Unit Shredder Machine	Admin Division	Shopping	January 2018	January 2018	January 2018	GoP	10,000.00	10,000.00		
	IT Equipment										
	1 Set IT Equipment for Pumping Stations Monitoring	Maintenance Division	Shopping	January 2018	January 2018	January 2018	GoP	55,200.00	55,200.00		
	1 Set Computer	Collection/Cash Mgt Section	Shopping	June 2018	June 2018	July 2018	GoP	25,000.00	25,000.00		
	1 Unit Printer	Collection/Cash Mgt Section	Shopping	June 2018	June 2018	July 2018	GoP	13,000.00	13,000.00		
	1 Set Desktop	Admin Division	Shopping	May 2018	May 2018	June 2018	GoP	25,000.00	25,000.00		
	1 Unit Laptop (BAC)	Admin Division	Shopping	January 2018	January 2018	January 2018	GoP	25,000.00	25,000.00		
	1 Set Computer (Spare)	Commercial Section	Shopping	Anytime	Anytime	Anytime	GoP	25,000.00	25,000.00		
	1 Unit Epson LQ310 (Spare)	Commercial Section	Shopping	Anytime	Anytime	Anytime	GoP	12,000.00	12,000.00		
	1 Unit Laptop	Commercial Section	Shopping	January 2018	January 2018	January 2018	GoP	25,000.00	25,000.00		
	1 Unit Computer Monitor - LED (Spare)	Commercial Section	Shopping	Anytime	Anytime	Anytime	GoP	25,000.00	25,000.00		
	1 Unit UPS 650VAC	Storeroom/General Services	Shopping	March 2018	March 2018	April 2018	GoP	1,800.00	1,800.00		
	1 Unit CPU	Storeroom/General Services	Shopping	June 2018	June 2018	July 2018	GoP	25,000.00	25,000.00		
	1 Unit Printer	Storeroom/General Services	Shopping	January 2018	January 2018	January 2018	GoP	9,000.00	9,000.00		
	WBCS Software	Commercial Section	Small Value Procurement	January 2018	January 2018	January 2018	GoP	300,000.00	300,000.00		
	Installation of 6" HDPE Pipe for Dickum BRCI Boundary to Dickum National Hi-way	Maintenance Division	Shopping	February 2018	February 2018	March 2018	GoP	909,614.00	909,614.00		
	Development of Kaagsaman Spring Source	Maintenance Division	Shopping	January 2018	January 2018	February 2018	GoP	2,500,000.00	2,500,000.00		
	Purchase of Pumps and Motors (Replacement of Damages)	Maintenance Division	Shopping	Anytime	Anytime	Anytime	GoP	1,000,000.00	1,000,000.00		
								46,227,614.00	46,115,000.00	5,112,614.00	

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