

Modified Form A
AGENCY PERFORMANCE REPORT

Name of Agency: **MANOLO FORTICH WATER DISTRICT**

I. Streamlining and Process Improvement of the Agency's Critical Services																
Name of Services (1)	Number of Steps (2)		Transaction Cost Incurred by the Transacting Public/Client				Substantive Compliance Cost (5)	Number of Signatures (6)		Number of Required Documents (7)		Turn Around time (8)		Client/Citizen Satisfaction Results (9)		
			Fees Paid (3)		Other Transaction Fees (4)											
	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment	Target	Accomp- lishment
Frontline Services																
1.Application of New Service Connection	3	3	P3,135.67	P3,135.67					2	2	4	4	3 working days	3 working days		
2.Reconnection of Disconnected Service Connection	2	2	P400.00	P400.00					1	1	2	2	12 working hours	8 working hours		
3.Recelving Complaints (Doubtful Billing)	2	2							2	2			30 minutes	30 minutes		
Non-frontline Services																
1. Request for Certificate of Water Potability	2	2	P50.00	P50.00					1	1	3	3	8 working hours	8 working hours		
2. Payment to Various Suppliers	5	5							3/2	3/2	6	6	1 working hour	1 working hour		

Prepared by:


VENUS I. GUMALING

Division Manager/PBB Focal Person

Date: FEB 26 2019

Approved by:


Engr. ROGELIO K. PANGAN

General Manager

Date: FEB 26 2019

II. SUPPORT TO OPERATION (STO)

- Posting of Certification on TS Page Date Posted on TS Page: N/A
- Submission of ISO QMS Certification Date Submitted to SPIB: N/A

III. GENERAL ADMINISTRATION and SUPPORT SERVICES (GASS)

A. Budget Utilization Rate (BUR)

BUR	FY 2017 Accomplishment	FY 2018 accomplishment	Remarks
Obligations BUR	87.50%	100%	
Disbursement BUR		86.97%	

B. Sustained Compliance with Audit Findings

Total Number Audit Recommendations	Number of FULLY Implemented Recommendations	Number of PARTIALLY Implemented Recommendations	Number of Recommendations NOT Implemented	Percentage (%) of Full Implementation
14	8	3	3	57%

C. Compliance to Quarterly Submission of Financial Reports

- Quarterly BFARs
 - ❖ 1st Quarter BFAR Date Posted in Online URS: N/A
 - ❖ 2nd Quarter BFAR Date Posted in Online URS: N/A
 - ❖ 3rd Quarter BFAR Date Posted in Online URS: N/A
 - ❖ 4th Quarter BFAR Date Posted in Online URS: N/A
- COA Financial Report Date Submitted to COA : January 24, 2018

D. Compliance with Procurement Requirements

- FY 2018 app Non-CSE Date Posted on TS Page: March 20, 2018
(New Website: mfwd.gov.ph)
- Indicative FY 2019 APP Non-CSE Date Posted on TS Page: December 3, 2018
- FY 2019 APP-CSE Date Submitted to DBM-PS: December 11, 2107
Date Posted on TS Page: December 18, 2019
- Results of FY 2017 APCPI System Date Submitted to GPPB-TSO: N/A

A. GOOD GOVERNANCE CONDITIONS (GGC)

- A. Maintain/Update the Transparency Seal Date Updated TS with all requirements:
- B. Post/Update PhilGEPS Postings Date Updated PhilGEPS Postings: January 21, 2019
[If UNABLE to post or update the BAC Resolution, Notices of Award/Bid Results, Actual Approved/Awarded Contracts and/or Notices to Proceed/Purchase Orders for transactions above one million (P1,000,000.00)]
- C. Maintain/Update the Citizen's or Service Charter of its Equivalent
 - Submission of ARTA CoC Date Submitted to AO 25 Secretariat:
 - If with deficiency/ies, submit ARTA CoC After Validation Date Submitted to CSC: November 9, 2018

B. OTHER CROSS-CUTTING REQUIREMENTS

**A. Establishment and Conduct of Agency
Review and Compliance Procedure of SALN**

Date Posted on the TS Page: **September 28, 2018**

B. Compliance with FOI Program

- Peoples' FOI Manual

Date emailed to PCOO: **September 28, 2018**

Date Posted on TS Page: **March 20, 2018**

(at the new website)

- Agency Information inventory

Date emailed to PCOO: **January 29, 2019**

Date Posted on TS Page: **September 28, 2018**

- 2017 and 2018 FOI Summary Report

Date emailed to PCOO: **September 28, 2018/**

January 29, 2019

Date Posted on TS Page: **September 28, 2018/**

January 30, 2019

- 2018 and 2018 FOI Registry

Date emailed to PCOO: **September 28, 2018/**

January 29, 2019

Date Posted on TS Page: **September 28, 2018/**

January 30, 2019

- Screenshot of Agency's Homepage

Date emailed to PCOO: **September 28, 2018**

C. Agency's System of Ranking Delivery Units 2018 Date Posted on TS Page: **October 1, 2018**

Prepared by:


VENUS I. GUMALING

Division Manager/PBVB Focal Person

Date **FEB 26 2019**

Approved by:


Engr. ROGELIO K. PANGAN

General Manager

Date: _____