

**MANOLO FORTICH WATER DISTRICT**

Manolo Fortich 8703, Bukidnon

**SELECTION LINE-UP**

Manolo Fortich Water District

**POSTED**

SEP 11 2023

Date

Manolo Fortich Water District

Name of Agency/Office

August 31, 2023

Date

Vacant Position : **Utilities/Customer Services Assistant E - Finance and Commercial Division**

Item No. : 27

SG/STEP : 4/1

NAME	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
1. GATH RIMMON LABADAN	<ul style="list-style-type: none"> <li>➤ Bachelor in Public Administration (USTP)</li> <li>➤ Masters In Government Management (On-going) COC-Phinma</li> </ul>	<ul style="list-style-type: none"> <li>➤ Basic Customer Service Skills Training, 8 hrs. Provincial Vet. Office – Bukidnon</li> <li>➤ Internship in Gov't. Administration – Skills Training- USTP</li> <li>➤ Gov't Service, Ethics and Accountability, 4 hrs. Society of Public Administration</li> <li>➤ Management Workshop, 4 hrs. Society of Public Administration</li> </ul>	<ul style="list-style-type: none"> <li>➤ Admin. Aide III, Dec. 13, 2021 to Present , Provincial Gov't of Bukidnon</li> <li>➤ Admin. Aide I , Jan. 4, 2019 to Dec.12, 2021, Provincial Gov't. of Bukidnon</li> <li>➤ Production Staff, Aug. 20, 2019 to Feb. 28, 2020, Del Monte Phil.</li> </ul>	<p>Fire Officer Eligibility</p> <p>CSC Prof. Eligibility</p>
2. JANE PATRICE U. MUSA	<ul style="list-style-type: none"> <li>➤ BS in Business Administration- Financial Management( Liceo De Cagayan University)</li> <li>➤ Vocational – Cookery , Bukidnon First Training Institute</li> </ul>	<ul style="list-style-type: none"> <li>➤ ICS – Executive Course, 8 hrs. – OCD</li> <li>➤ Planning Workshop on BPOPS Plan, 176 hrs. – LNB</li> <li>➤ Subaybayan Follow-Through Training, 16 hrs. DILG</li> </ul>	<ul style="list-style-type: none"> <li>➤ Admin. Aide IV, Sept. 2018 to Present (Manolo Fortich LGU – LDRRMO)</li> <li>➤ Packer, June 2015 to Dec. 2015, JBC Food Corp.</li> </ul>	<p>PD 907(Honor Graduate Eligibility)</p>

Prepared by:



**ROSE VILMA JOY T. VEGA**

Admin./General Services Officer A

Noted by:



**VENUS I. GUMALING**

Division Manager C