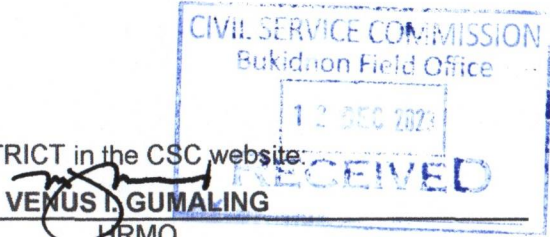


Republic of the Philippines  
**MANOLO FORTICH WATER DISTRICT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MANOLO FORTICH WATER DISTRICT in the CSC website



Date: December 15, 2023

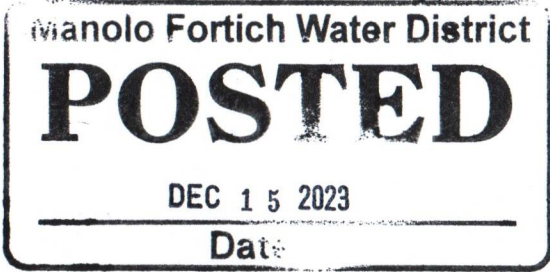
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Driver	4	4/1	15586	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 10, s. 2013-Cat IV)	N/A	Office of the General Manager
2	Administrative Services Aide	11	4/1	15586	Elementary School Graduate	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	N/A	Administrative and General Services Division
3	Water/Sewerage Maintenance Man A	20	8/1	19744	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 10, s. 2013 - Cat. III)	N/A	Finance and Commercial Division
4	Engineering Aide A	34	6/1	17553	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	N/A	Engineering and Construction Division
5	Water/Sewerage Maintenance Man B	39	6/1	17553	Elementary School Graduate	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	N/A	Engineering and Construction Division
6	Water Resources Facilities Operator A	47	8/1	19744	High School Graduate or completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013-Cat. II)	N/A	Production and Water Quality Division
7	Water Resources Facilities Tender B	60	4/1	15586	Elementary School Graduate	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	N/A	Production and Water Quality Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 3, 2024.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**VENUS I. GUMALING**  
Division Manager C / HRMO  
A. Ditona St. Tankulan, Manolo Fortich, Bukidnon  
[mfwd.hrmo@gmail.com](mailto:mfwd.hrmo@gmail.com)



**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**