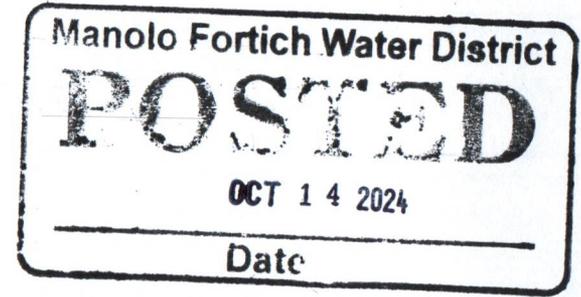


**MANOLO FORTICH WATER DISTRICT**  
 Manolo Fortich 8703, Bukidnon



**SELECTION LINE-UP**

Manolo Fortich Water District  
 Name of Agency/Office

October 3, 2024  
 Date

Vacant Position : Clerk Processor B  
 Item No. : 50, SG 6

NAME	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
1. Amorado, Ruel P.	Bachelor of Science in Information Technology	<ul style="list-style-type: none"> <li>Teacher – Christ the King College 03/08/20-31/05/21</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	RA 1080
2. Añabieza, Ken Reymart T.	Bachelor of Science in Chemistry	<ul style="list-style-type: none"> <li>Production Crew – MFWD 11/20/23-Present</li> <li>Online English Teacher – Rarejob, Inc. 11/27/18-6/26/24</li> <li>Technical Staff – Gen. Services Coop. 05/13/17-19/2017</li> </ul>	<ul style="list-style-type: none"> <li>Values Training (8 hours)</li> </ul>	Honor Graduate Eligibility (PD 907)
3. Beciete, Queenie C.	Bachelor of Elementary Education	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	RA 1080
4. Betanio, Angela Alyssa T.	Bachelor of Elementary Education	<ul style="list-style-type: none"> <li>NLC Volunteer Teacher – Kitam-is Elementary School 01/07/24-07/19/24</li> <li>SAP Encoder – ASIAPRO Multipurpose Coop. 11/11/22-11/20/23</li> <li>Brusher – GSMPC 01/02/21-01/01/22</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	RA 1080
5. Calit, Harvey	Bachelor of Elementary Education	<ul style="list-style-type: none"> <li>Inventory Analyst – Venray Construction Corp. 06/26/23-Present</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	RA 1080

6. Cañosa, Gene Kristine P.	Bachelor of Secondary Education Major in English	<ul style="list-style-type: none"> <li>• Online ESL Tutor – Ripple Kids Educational Services Inc. 01/27/23-03/28/23</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	RA 1080
7. Eborá, María Theresa O.	Bachelor of Secondary Education Major in English	<ul style="list-style-type: none"> <li>• Assistant Purchaser – Fluid Direction Systems Corp. 04/08/24-07/12/24</li> <li>• Supervisor – BRI Consulting LLC 06/02/21-03/30/22</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	RA 1080
8. Estacion, Esther Mae J.	Bachelor of Arts in Sociology	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Honor Graduate Eligibility (PD 907)
9. Gaburno, Charity D.	Bachelor of Science in Business Administration Major in Financial Management	<ul style="list-style-type: none"> <li>• Rapid Field Validator – DTI 02/05/23-Present</li> <li>• Loan Processor/Bookkeeper – BINHI MEDFI 16/08/22-30/04/23</li> <li>• Finance and Accounting Associate – Business Process Outsourcing International 16/08/19-</li> <li>• Receptionist/Cashier – Specs Optical Clinic 01/06/11-15/02/15</li> <li>• Cashier – Ororama Chain of Stores 01/09/09-30/06/10</li> <li>• Cashier – Gaisano City Mall 01/12/08-31/05/09</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Career Service Professional
10. Galarce, Shaira B.	Bachelor of Arts in History	<ul style="list-style-type: none"> <li>• Accounting Clerk – Rever Medical Center Inc. 05/03/24-Present</li> <li>• Secretary – PhilParts Auto Parts Trading 09/15/23-03/15/24</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Honor Graduate Eligibility (PD 907)
11. Hisuler, Florie Mae	Bachelor of Elementary Education	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	RA 1080
12. Mabelo, Fredeliza Mae G.	Industrial Technology in Electronic Technology	<ul style="list-style-type: none"> <li>• Inventory Analyst/Cost Analyst/Payroll Officer/Production Supv./Payroll Officer – SLERS Industries Inc. 03/09/20-Present</li> <li>• Parts Admin/Cashier/Cashier/Service &amp; Warranty Admin – Premium Motoren Corp. BMW/Volkswagen 01/01/13-02/29/16</li> </ul>	<ul style="list-style-type: none"> <li>• Successful Communication (72 hours)</li> </ul>	Career Service Eligibility Sub-Professional

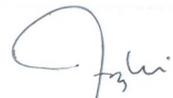
13. Manlangit, Keavin S.	Bachelor of Science in Business Administration Major in Financial Management	<ul style="list-style-type: none"> <li>• Product Consultant – Wilcon Depot 05/20/22-04/26/24</li> <li>• Validator/Field Enumerator – DSWD 01/04/18-05/31/18</li> <li>• Customer Service Representative – CUBOS 3000 01/04/17-05/28/17</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Career Service Eligibility Professional
14. Mulato, Kassandra Gebriel E.	Bachelor of Science in Psychology	<ul style="list-style-type: none"> <li>• Human Resource Officer – Global Agro Milling Corp 08/01/24-Present</li> </ul>	<ul style="list-style-type: none"> <li>• Basic Occupational Safety and Health for Safety Officer 1 (16 hours)</li> </ul>	Honor Graduate Eligibility (PD 907)
15. Nacional, Michael John B.	Bachelor of Science in Business Administration	<ul style="list-style-type: none"> <li>• Office Staff/Partsmen Inventory Staff – IRS Eastern Incorporated 01/16/17-09/01/23</li> </ul>	<ul style="list-style-type: none"> <li>• Participating in Workplace Communication (8 hours)</li> </ul>	Career Service Eligibility Professional & Sub-Professional
16. Olvina, Mariel D.	Bachelor of Science in Office Administration	<ul style="list-style-type: none"> <li>• College Registrar – Central Mindanao University 09/06/21-03/31/23</li> <li>• Registrar's Clerk – San Augustine Institute of Technology 01/06/17-05/30/20</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	RA 1080
17. Paz, Edel Jean Q.	Bachelor of Science in Business Administration Major in Financial Management	<ul style="list-style-type: none"> <li>• Admin. Staff/Booking Agent – JASS Group of Companies/Ajis Rent a Car 06/16/23-09/06/24</li> <li>• Accounting/Admin Staff – Z-Ice Manufacturing &amp; Dist. Corp. 10/11/21-06/15/23</li> <li>• Accounting/Admin. Staff – Balai Zugba Inc./Mykarellis Grill 05/07/19-07/10/21</li> </ul>	<ul style="list-style-type: none"> <li>• Excel in Excel-Financial Literacy Level 4 (8 hours)</li> <li>• Adopting Global Corporate Change (8 hours)</li> </ul>	Career Service Eligibility Professional
18. Rapirap, Delani M.	Bachelor in Elementary Education Major in General Education	<ul style="list-style-type: none"> <li>• Senior High School Secretary – Lourdes College, Inc. Senior High School Dept. 12/12/22-05/30/24</li> </ul>	<ul style="list-style-type: none"> <li>• Personality Traits and Technology Acceptance (3 hours)</li> </ul>	RA 1080
19. Regañon, Crawford O.	Bachelor of Science in Computer Science (112 units)  Diploma in Information Technology	<ul style="list-style-type: none"> <li>• Clerk Processor C – MFWD 08/01/16-Present</li> <li>• Water Meter Reader – MFWD 09/07/15-08/01/16</li> <li>• Point of Sales System Technician – Gaisano Mall 09/01/12-12/31/13</li> </ul>	<ul style="list-style-type: none"> <li>• Values Education Training (8 hours)</li> <li>• Echo on Basic Occupational Safety and Health Seminar (8 hours)</li> <li>• Basic occupational Safety and Health (8 hours)</li> </ul>	Career Service Eligibility Professional

20. Sabellita, Lovely C.	Bachelor in Elementary Education – General Education	<ul style="list-style-type: none"> <li>• Substitute Teacher – DepEd CDO 04/01/24-05/31/24</li> <li>• Substitute Teacher – DepEd CDO 12/05/23-03/15/24</li> <li>• Admin Staff – SDC Global Choice Corp. 09/01/23-12/02/23</li> <li>• Private Teacher – Sumilao Bukidnon Tribal Academy 09/06/21-06/30/22</li> <li>• Accounts Payable &amp; Receivable Staff – SDC Global Choice Corp. 05/26/16-09/04/21</li> </ul>	<ul style="list-style-type: none"> <li>• Enhancing Editing Skills Using Adobe Photoshop</li> </ul>	RA 1080
21. Tañan, Cherry N.	Bachelor of Science in Computer Applications	<ul style="list-style-type: none"> <li>• Accounting Staff – APC Infra Star Construction Corp. 11/15/22-Present</li> </ul>	<ul style="list-style-type: none"> <li>• Voice of a Leader: Mastering Communication Skills (3 hours)</li> <li>• Decision Dynamics: Mastering Office Problem-Solving Skills (3 hours)</li> </ul>	Career Service Eligibility Professional
22. Tubongbanua, Rodel	Bachelor of Science in Commerce Major in Business Management	<ul style="list-style-type: none"> <li>• Social Insurance Assistant I – PhilHealth R10 01/23/23-Present</li> <li>• Administrative Assistant II – DepEd Valencia 03/01/21-09/30/21</li> <li>• Junior Member Service Representative – SSS 08/18/15-02/28/21</li> <li>• Service Bureau Personnel – SSS Retirees Service Corp. 07/11/14-08/17/15</li> <li>• Admin Aide III – LGU Valencia 07/01/13-12/15/13</li> </ul>	<ul style="list-style-type: none"> <li>• Gender and Development on Basic GAD Concepts and Perspective Seminar (4 hours)</li> </ul>	Career Service Professional
23. Ultado, Jacqueline C.	Bachelor of Science in Biology	<ul style="list-style-type: none"> <li>• Clerk Processor – MFWD 01/02/19-Present</li> <li>• Recording Secretary – MFWD 08/01/16-12/31/18</li> <li>• Customer Associate – LBC Quezon Bukidnon 01/02/09-04/30/13</li> </ul>	<ul style="list-style-type: none"> <li>• Values Education Training (8 hours)</li> <li>• Echo on Basic Occupational Safety and Health in the Workplace (8 hours)</li> <li>• Orientation/Workshop on RA 11036 – The Mental Health</li> </ul>	Career Service Eligibility Professional

		<ul style="list-style-type: none"> <li>• Research Aide – Research Office, College of Education, CMU 02/01/08-03/31/08</li> </ul>	<ul style="list-style-type: none"> <li>• Act for Local Water Districts (16 hours)</li> <li>• Journalism and Communication Training Workshop (16 hours)</li> <li>• Basic Occupational Safety and Health (8 hours)</li> <li>• The Total Customer Experience (8 hours)</li> </ul>	
24. Villadores, Aldren B.	<p>Bachelor of Science in Mathematics</p> <p>MA Education Major in Mathematics Education</p>	<ul style="list-style-type: none"> <li>• Administrative Aide – Bukidnon State University 02/01/21-Present</li> <li>• Instructor 1 – Bukidnon State University 08/15/20-12/24/20</li> <li>• Instructor 1 – Bukidnon State University 08/01/19-05/24/20</li> <li>• Sales Engineer – DN CDO Steel Corp. 03/15/19-05/30/19</li> <li>• Merchandiser – Kimberly Clark Phils. Inc. 03/11/11-04/15/13</li> <li>• Merchandiser – Ajinomoto Phils. Inc. 02/11/10-01/15/11</li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Planning and Performance Assessment for Administration Personnel (24 hours)</li> <li>• Orientation Training-Workshop on Situational Analysis and Setting of Vision, Mission, Goals, Objectives, Development Thrust and Strategies (8 hours)</li> </ul>	Career Service Eligibility Professional

Prepared by:

Noted by:



**IVY S. VILLA**

Administrative Services Assistant C



**VENUS I. GUMALING**  
Division Manager C