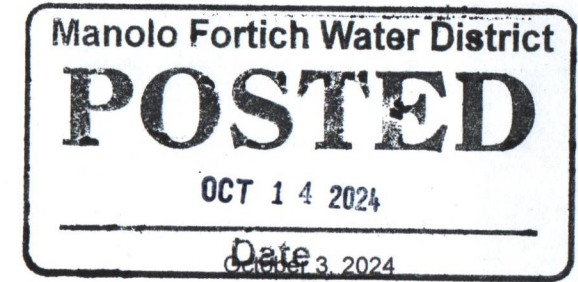


**MANOLO FORTICH WATER DISTRICT**  
Manolo Fortich 8703, Bukidnon

**SELECTION LINE-UP**



Manolo Fortich Water District

Name of Agency/Office

Vacant Position : Industrial Relations Management Officer C

Item No. : 66, / SG 11


NAME	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
1. Marites C. Limo	Bachelor of Science in Environmental Science (USTP- CDO City)	<ul style="list-style-type: none"> <li>➤ Environmental and Social Safeguards Documentor – Dept. of Agrarian Reform – Bukidnon (Oct. 11-Dec. 31, 2023; Feb. 8 – Mar. 31, 2024; April 16- July 16, 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• OJT – MENRO – Libona – 240 hrs.</li> </ul>	CS Professional (Second Level Eligibility)
2. Ariel Jay C. Letanio	Bachelor of Science in Information Technology (TCC)	<ul style="list-style-type: none"> <li>➤ Incharge/MIS Officer – DEARBC (May 16, 2022 to Present)</li> <li>➤ SAP Analyst – ASIAPRO (Dec. 1, 2021- May 14, 2022)</li> <li>➤ Liason Officer-DEARBC (April 30, 2020-Nov. 17, 2021)</li> <li>➤ School Registrar – Phillips Baptist Academy- June 1, 2019 – Mar. 30, 2020</li> </ul>	<ul style="list-style-type: none"> <li>• Christian Educators Training, 45 hrs. – School of Tomorrow Phil.</li> <li>• Microsoft Excel Advanced Training Course, 8 hrs. – DEARBC</li> <li>• Enhancing Customer Service Skills Workshop – 8 hrs. – Mae Ville Gay Gerong Mendoza-Service Delivery Consultant and Trainer</li> </ul>	CS Professional (Second Level Eligibility)
3. Cadapi D. Malawad	Bachelor of Science in Civil Engineering (Lake Lanao College Incorporated)	<ul style="list-style-type: none"> <li>➤ Support Staff – BARMM Recovery Project (Jan.8 – Aug. 31, 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• Etiquettes of Islam in Work – 8 hrs. – World Assembly of Muslim Youth of the Phil.</li> </ul>	CS Professional (Second Level Eligibility)
4. Zennith V. Olemberio	Bachelor of Science in Psychology (CMU)	<ul style="list-style-type: none"> <li>➤ Intern – HR &amp; Organizational Devt. M. Montesclaros Holdings, Inc. (July 17, 2023 – Aug. 1, 2023)</li> <li>➤ Intern – Happy Home Foundation Inc. (June 19-July 15, 2023)</li> </ul>	<ul style="list-style-type: none"> <li>• 37<sup>th</sup> Psychological Assn. of the Phil. Junior Affiliates Annual Convention – 16 hrs. – Psychological Assn. of the Phil.</li> <li>• Tailoring Strategies in Managing Finances – 3 hrs. – CMU Assn. of DOST-SEI Scholars</li> <li>• Goal Setting &amp; Decision-Making Seminar – 3 hrs. – CMU- Psychology Students</li> <li>• Prioritizing the Well-Being of CMU Students – 3 hrs. – CMU Office of Students Affairs- Guidance and Counselling Center</li> <li>• Rejuvenescence, coping with anxiety and burnout in the new normal, 3 hrs – CMU Psychology Students Circle and CMU Crisis Intervention Team</li> </ul>	PD 907 Eligibility (On-process)

5. Charissa J. Espuerta	Bachelor of Science in Business Administration major in Entrepreneurial Marketing (MSU-Naawan)	<ul style="list-style-type: none"> <li>➤ Administrative Assistant III – DPWH (Jan. 23, 2023 to Present)</li> <li>➤ Operations Assistant – Alrose Group of Companies ( Aug.8, 2022 – Jan. 1, 2023)</li> <li>➤ Registrar – Prophets Pen Academy, Inc. (May 5, 2019- Jul. 30, 2022)</li> <li>➤ Secretary – Eden Vegan Food Delivery – (Feb. 26-Mar.29, 2019)</li> <li>➤ Accounting Clerk – LBL Trading, ( Jul. 1, 2018 Feb. 25, 2019)</li> <li>➤ OJT – PSA – R 10 ( Jun. 1 – July 30, 2017)</li> </ul>	<ul style="list-style-type: none"> <li>• Reimagining Volunteerism – 2 hrs. – Phil. National Volunteer Service Coordinating Agency</li> <li>• IT Crash Course – 30 hrs. – Comtek Educational Devt. System</li> <li>• Strengthening Labor Relations – 4 hrs. – MSU - Naawan</li> </ul>	CS Professional (Second Level Eligibility)
6. Bhebie Jhoye C. Jandomon	BS in Business Administration major in Financial Management ( Bukidnon State University)	<ul style="list-style-type: none"> <li>➤ Municipal Financial Analyst – DSWD – KALAHI CIDSS (Jul. 25, 2022 – Dec. 31, 2023)</li> <li>➤ Bus,. Manager - 1st Valley Bank ( Jan. 2, 2018- July 22, 2022)</li> <li>➤ Operation Supervisor ( Oct. 16, 2016 – Dec. 31, 2017) ; Teller (Feb. 7, 2013 – Oct. 15, 2016) - 1st Valley Bank</li> </ul>	<ul style="list-style-type: none"> <li>• Operations Supervision Program - 1st Valley Bank</li> <li>• Core Values Workshop - 1st Valley Bank</li> </ul>	CS Professional (Second Level Eligibility)
7. Fatima Mae B. Galve	Bachelor of Science in Information Technology (CMU)	<ul style="list-style-type: none"> <li>➤ Administrative Officer I – PSA (Oct. 3, 2022 to Present)</li> <li>➤ Clerk / Statistical Analyst – PSA ( March 2, 2020-Sept. 30, 2022)</li> <li>➤ Instructor – CMU (Aug. 16, 2016 – July 20, 2018)</li> </ul>	<ul style="list-style-type: none"> <li>• Writeshop on Preparation of IEC materials – 40 hrs. - PSA</li> <li>• Public Service Continuity Planning – 32 hrs. – OCD R. 10</li> </ul>	CS Professional (Second Level Eligibility)
8. Mary Grace Tagud-Untolan	Bachelor of Science in Tourism Management (Liceo de Cagayan University)	<ul style="list-style-type: none"> <li>➤ Admin. Aide IV – LGU Manolo Fortich (May 27, 2024 to Present)</li> <li>➤ HR Company Benefits Analyst – AsiaPro Coop. ( Jan. 16, 2018-Sept. 8, 2023)</li> <li>➤ Recruitment Staff – Tekton Multipurpose Coop. (April 1, 2017 – Jan. 10, 2018)</li> </ul>	<ul style="list-style-type: none"> <li>• Employees Compensation Program Seminar – 2 hrs. – DOLE</li> <li>• Providing Front Office Services - TESDA</li> </ul>	CS Professional (Second Level Eligibility)
9. Angel Lea Zamora	Bachelor of Science in Industrial Engineering (XU)	<ul style="list-style-type: none"> <li>➤ Quality &amp; Productivity Mgt. Assistant – San Miguel Brewery Inc. ( May 2, 2024 to Present)</li> <li>➤ Systems Analyst – Network Economic Service Ventures Inc. ( Feb. 7, 2022 to April 16, 2022)</li> <li>➤ Intern – Universal Robina Corp. (Nov. 5, 2018 to Feb. 26, 2019)</li> </ul>	<ul style="list-style-type: none"> <li>• Problem Solving &amp; Decision Making Workshop – 16 hrs. – Rebisco</li> <li>• Quality and Workplace Mgt. – 16 hrs. – San Miguel Brewery Inc.</li> <li>• Auditing San Miguel Brewery Mgt Systems – 24 hrs. – San Miguel Brewery Inc.</li> </ul>	CS Professional (Second Level Eligibility)
10. Judy Marie M. Domingo	Bachelor of Science in Business Administration major in Financial Management	<ul style="list-style-type: none"> <li>➤ Intern – BUGEMCO –( Jan. 22, 2024 – Mar. 21, 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	CS Professional (Second Level Eligibility)

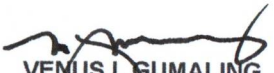
	(Liceo de Cagayan University)			
11. Honey Jane S. Nasara	BS in Industrial Engineering – XU  Master of Management major in Business Management – BSU (34 Units)	<ul style="list-style-type: none"> <li>➤ Board Secretary I – NBSC – ( Sept. 15, 2023 – June 30, 2024)</li> <li>➤ Admin. Asst. II – NBSC – ( April 26- Sept. 14, 2023)</li> <li>➤ Systems Analyst – REBISCO – ( April 2, 2018 – April 25, 2022)</li> <li>➤ Project Coordinator – Edisons Machine Works Corp. – ( Nov. 15, 2017-Feb. 15, 2018)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Public Procurement Specialist Certification Course – 64 hrs. - GPPB/UPLB</li> <li>➤ Building High Performing Team / Effective Technical Writing – 16 hrs. – DAP</li> <li>➤ Receiving &amp; Responding to Workplace Communications – 8 hrs. - TESDA</li> </ul>	CS Professional (Second Level Eligibility)
12. Marvin Glenn F. Fernandez	Bachelor of Arts – International Studies (XU)	<ul style="list-style-type: none"> <li>➤ Customer Service Agent – MAERSK – (July 2022- Oct. 2023)</li> <li>➤ Customer Service Officer – Doorbell Technologies, Inc. – (Oct. 2020- Sept. 2021)</li> <li>➤ Program Assistant – College of Maritime Leadership Innovation – (June 2015- Sept. 2020)</li> </ul>	<ul style="list-style-type: none"> <li>➤ BOSH – 40 hrs. -Insafety Inc.</li> <li>➤ Training on Policy Writing – 24 hrs. – DAP / National Youth Commission</li> </ul>	CS Professional (Second Level Eligibility)
13. John Carl N. Jimenez	Bachelor in Elementary Education (COC)	<ul style="list-style-type: none"> <li>➤ Customer Advisor – Concentrix – (Nov. 2018- Dec. 2022)</li> </ul>	<ul style="list-style-type: none"> <li>➤ None</li> </ul>	RA 1080 (LPT)
14. Kenneth G. Ellevera	BS in Office Administration – Golden Heritage Polytechnic College  Professional Education - NBSC	<ul style="list-style-type: none"> <li>➤ Inventory Controller/HR Assistant – Omnipack Industrial Corporation – (Nov. 16, 2023 to Present)</li> <li>➤ Hatchery Supervisor – Tyson Agro Venture Inc. –( July 1, 2005- Aug. 1, 2006)</li> </ul>	<ul style="list-style-type: none"> <li>➤ BOSH – 10 hrs. – OSHC – R 10</li> <li>➤ Importance of Mental Health in the Workplace – 2 hrs. – Rebisco Group of Companies</li> <li>➤ Corporate Communications – 8 hrs. – Digital Institute Training &amp; Development</li> <li>➤ Total Quality Management – 8 hrs. – Digital Institute Training &amp; Devt.</li> </ul>	CS Professional (Second Level Eligibility)
15. Irish Jane Fleur G. Orlasan	BS in Agricultural and Biosystems Engineering (CMU)  Computer Literacy Course (Mana Millenium Technical School)	<ul style="list-style-type: none"> <li>➤ Agricultural Engineer – Farmcrest Ventures, Inc. – (July 1 – Sept. 4, 2024)</li> <li>➤ Intern – Mt. Kitanglad Agricultural Devt. Corp. (Feb-Mar. 2023)</li> <li>➤ Intern – Kisolon Freshwater Fish Production, Regional Training Center – ( April-May 2023)</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Role of GIS in Resource Mgt. – 3 hrs. – Phil. Society of ABE – CMU Chapter</li> <li>➤ Anxiety and Stress Mgt – 4 hrs. – Phil. Society of ABE – CMU Chapter</li> <li>➤ Leadership in Turbulent Times – 4 hrs. – Phil. Society of ABE-CMU Chapter</li> </ul>	RA 1080  PD 907
16. Ivy S. Villa	BS in Business Administration major in Operations Management (NBCC)	<ul style="list-style-type: none"> <li>➤ Admin. Services Asst. C – MFWD – (April 1, 2023 to Present)</li> <li>➤ Clerk Processor / IRMA – MFWD – (July 1, 2016-March 31, 2023)</li> <li>➤ Admin. Staff – MFWD- (April 15, 2013- June 30, 2016)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Leadership Trails on Information Technology – 16 hrs. – CSC R 10</li> <li>➤ 2024 FOI Bootcamp for LWD's – 16 hrs. – PCOO- FOI</li> <li>➤ Values Education Training – 8 hrs. – MFWD</li> <li>➤ Seminar Workshop on RA 11036, Mental Health Act for LWD's – 8 hrs. – Davao City</li> </ul>	CS Professional (Second Level Eligibility)

17. Roseben Lee G. Dopenio	BS in Nutrition and Dietetics (Lourdes College)	<ul style="list-style-type: none"> <li>➤ Crew Trainer – Kuwait Food Company</li> <li>➤ Nutritionist/Dietician – Capitol University Medical Center</li> </ul>	WD- Regional Training Center <ul style="list-style-type: none"> <li>➤ Importance of Physical Activity and Fitness – 8 hrs. – ND Assn. of the Phil.</li> </ul>	RA 1080
18. Jaygreth L. Sambalod	BS in Agribusiness (XU)  Master in Public Service Management (Capitol University-Graduate School)	<ul style="list-style-type: none"> <li>➤ Secretary C – MFWD – ( Jan. 1, 2021-Present)</li> <li>➤ Clerk Processor (OGM) – MFWD- (March 5, 2018-Dec. 31, 2020)</li> <li>➤ Consultant – First Congressional District, Bukidnon – (2015-2017)</li> <li>➤ Disciplinary Incharge – GSC- (2013-2015)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Values Education Training – 8 hrs. – MFWD</li> <li>➤ BOSH – 8 hrs. – MFWD</li> <li>➤ Research Festival – 8 hrs. – CU-Grad. School</li> <li>➤ 1st National Summit on Govt. Procurement – Luzon Leg – 16 hrs. -PICPA / GACPA</li> <li>➤ Strategic Planning Seminar/Workshop – 24 hrs. – NORMIN/NRMC Inc.</li> </ul>	CS Professional (Second Level Eligibility)
19. James Patrick B. Gultia	BS in Business Administration major in Financial Management (CU)  Master in Business Management ( 24 units – CU Grad. School)	<ul style="list-style-type: none"> <li>➤ Treasury Staff – Puregold Price Club, Inc. – (Oct. 29, 2018-Mar. 27, 2019)</li> <li>➤ Credit/Collection Investigator – Limketkai Manufacturing Corp. – (2019-2021)</li> <li>➤ Purchaser – REBISCO – (June 15, 2023 – Oct. 31, 2023)</li> </ul>	<ul style="list-style-type: none"> <li>➤ None</li> </ul>	CS Professional (Second Level Eligibility)
20. John Oliver Degamo	BS in Computer Engineering (USTP)	<ul style="list-style-type: none"> <li>➤ Freelancer (Sept. 2023 to Present)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Enterprise Networking, Security &amp; Automation- 1 Sem. – CISCO Networking Academy</li> </ul>	CS Professional (Second Level Eligibility)
21. Danielle Mae B. Salingay	BS in Architecture (USTP)	<ul style="list-style-type: none"> <li>➤ Architectural Draftsman – FL Architectural Design Studio – (July 13, 2021 – May 12, 2023)</li> <li>➤ Architectural Draftsman – Grandblocks Corporation – (Feb. – March 2020)</li> </ul>	<ul style="list-style-type: none"> <li>➤ None</li> </ul>	CS Professional (Second Level Eligibility)  Master Plumber Board Exam  Architecture Board Exam.

Prepared by:

  
 ROSE VILMA JOY T. VEGA  
 AGSO-A

Noted:

  
 VENUS I. GUMALING  
 Division Manager C / HRMO