

Manolo Fortich Water District Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Office Supplies Expenses (Refer to APP-CSE for details)												
5 02 03 010	a. Billing And Commercial Section	Billing And Commercial Section	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	120,000.00	120,000.00		
5 02 03 010	b. Property and Supply	Property and Supply	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	60,000.00	60,000.00		
5 02 03 010	c. Admin/General Services	Admin/General Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	64,000.00	64,000.00		
5 02 03 010	d. Accounting Section	Accounting Section	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	47,000.00	47,000.00		
5 02 03 010	e. Office of the General Manager	Office of the General Manager	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	64,000.00	64,000.00		
5 02 03 010	f. Cash Management Section	Cash Management Section	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	65,000.00	65,000.00		
5 02 03 010	g. Engineering and Maintenance Division	Engineering and Maintenance Division	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	80,000.00	80,000.00		
5 02 03 020	Accountable Forms Expenses	Cash Management Section	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00		

5 02 03 090	Fuel, Oil and Lubricants Expenses (Red Plate)	All Division	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Jan-25	Jan-25	Corporate Budget	1,420,000.00	1,420,000.00		
5 02 03 090	Fuel, Oil and Lubricants Expenses (Transportation Allowance)	All Division	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Jan-25	Jan-25	Corporate Budget	180,000.00	180,000.00		
5 02 03 990	Other Supplies and Materials Expenses	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00		
5 02 01 010	Travelling Expenses	All Division	NO						Corporate Budget	1,200,000.00	1,200,000.00		
	<b>Training Expenses</b>			Competitive Bidding									
5 02 02 010	1. Personnel Development and Professional Growth	All Division	NO						Corporate Budget	650,000.00	650,000.00		
5 02 02 010	2. On-line Fora / Virtual Seminars	All Division	NO						Corporate Budget	50,000.00	50,000.00		
5 02 04 020	Electricity Expenses	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	400,000.00	400,000.00		
5 02 05 010	Postage and Courier Services	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	10,000.00	10,000.00		
5 02 05 020	Telephone Expenses-Mobile	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	70,000.00	70,000.00		
5 02 05 030	Internet subscription Expenses	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	250,000.00	250,000.00		
5 02 05 040	Cable, Satellite, Telegraph and Radio Expenses	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	5,000.00	5,000.00		
5 02 06 010	Awards/Rewards Expenses	All Division	NO						Corporate Budget	370,000.00	370,000.00		

	<b>Advertising, Promotional and Marketing Expenses</b>												
5 02 99 010	1. MFWD 2026 Calendar	Admin Division	NO	NP-53.9 - Small Value Procurement	Oct-25	N/A	Oct-25	Oct-25	Corporate Budget	580,000.00	580,000.00		
5 02 99 010	2. Souvenir Programs, Magazines and Tarpaulins	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	20,000.00	20,000.00		
5 02 15 010	Taxes, Duties and Licenses	All Division	NO						Corporate Budget	3,500,000.00	3,500,000.00		
5 02 15 020	Fidelity Bond premiums	All Division	NO	NP-53.5 Agency- to-Agency	N/A	N/A	July / Oct 2025	July / Oct 2025	Corporate Budget	35,000.00	35,000.00		
5 02 15 030	Insurance Expenses	All Division	NO	NP-53.5 Agency- to-Agency	N/A	N/A	Jan-25	Jan-25	Corporate Budget	400,000.00	400,000.00		
5 02 16 010	Labor and Wages	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	3,400,000.00	3,400,000.00		
5 02 99 030	Representation Expenses	All Division	NO						Corporate Budget	400,000.00	400,000.00		
5 02 09 010	Generation, Transmission and Distribution Expenses (Power/Buseco)	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	20,000,000.00	20,000,000.00		
5 02 09 010	Generation, Transmission and Distribution Expenses (Fuel for Brownout)	All Division	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	Corporate Budget	500,000.00	500,000.00		
5 02 09 010	Generation, Transmission and Distribution Expenses (Filter Machine)	All Division	NO	Competitive Bidding	or Contract (Continuation)				Corporate Budget	20,000,000.00	20,000,000.00		
5 02 03 130	Chemicals and Filtering Supplies Expenses	Engineerin g and Maintenanc e Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	2,700,000.00	2,700,000.00		
5 02 10 030	Extraordinary & Miscellaneous Expenses	All Division	NO						Corporate Budget	116,000.00	116,000.00		

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5 02 13 030-6	Fittings for New Service Connection (Refer to APP-CSE for details)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	2,000,000.00	2,000,000.00		
	<b>Maint. of Water Meters</b>												
5 02 13 030-7	Maintenance of Meters for New Service Connection	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	3,000,000.00	3,000,000.00		
	<b>Maint of Pumping Plant Structures and Improvements</b>												
5 02 13 030-9	Repair of Cristan Villa Control House	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Mar-25	N/A	Mar-25	Mar-25	Corporate Budget	300,000.00	300,000.00		
	<b>Maint of Water Treatment Structures and Improvements</b>												
5 02 13 030-10	Repair of Lingi-on Perimeter Fence (Lompon Area)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	Corporate Budget	150,000.00	150,000.00		
	<b>Maintenance of Trans. and Distribution Structures and Improvements</b>												
5 02 13 030-11	Purchase of Construction Materials for Maintenance Use	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00		
5 02 13 030-12	Maint of Administrative Structures and Improvements	All Division	NO	NP-53.9 - Small Value Procurement	Oct-25	N/A	Oct-25	Oct-25	Corporate Budget	60,000.00	60,000.00		

5 02 13 030-13	Maint of Power Production Equipment (Refer to APP-CSE for details)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	500,000.00	500,000.00		
	<b>Maint. of Pumping Equipment</b>												
5 02 13 030-14	Materials for Electrical Accessories (Refer to APP-CSE for details)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	341,512.00	341,512.00		
5 02 13 030-14	Purchase of Protective Gear, Sealants and Cleaning Supplies for Pump Stations	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	58,488.00	58,488.00		
	<b>Maint. Of Water Treatment Equipment</b>												
5 02 13 030-15	Purchase of Chlorinator Assorted Parts & Accessories for Pumping Station	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	69,650.00	69,650.00		
5 02 13 030-15	Replacement of 232 PSI Chlorinator Feed Pump	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	360,350.00	360,350.00		
5 02 13 030-15	Maintenance of Filter Machine Parts and Accessories	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	May-25	N/A	May-25	May-25	Corporate Budget	100,000.00	100,000.00		
5 02 13 030-15	Maintenance of Chlorinator Feed Pump HDPE Pipe	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	70,000.00	70,000.00		
5 02 13 030-16	Maint. Of Tools, Shop and Garage Equip.(Refer to APP-CSA for details)	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	170,000.00	170,000.00		



	<b>Maint. of Office Equipment</b>												
5 02 13 050-1	Repair and Maintenance of MFWD Sound System	Admin Division	NO	NP-53.9 - Small Value Procurement	Oct-25	N/A	Oct-25	Oct-25	Corporate Budget	10,000.00	10,000.00		
5 02 13 050-1	Other Office Equipment (Refer to APP CSE for Details)	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	215,000.00	215,000.00		
5 02 13 050-2	Maint. of IT Equipment (Refer to APP CSE for Details)	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	726,101.00	726,101.00		
5 02 13 050-2	HRIS Rental	Admin Division	NO	Direct Contracting					Corporate Budget	161,280.00	161,280.00		
5 02 13 050-3	Maint. Of Communications Equipment	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00		
5 02 13 060	Maint. of Land Transport Equipt.	All Division	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	Corporate Budget	1,000,000.00	1,000,000.00		
5 02 13 070	Maint. Of Furniture and Fixtures (Refer to APP CSE for Details)	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	134,000.00	134,000.00		
1 06 03 110-10	Purchase of Pumps, Motors, VFD with accessories	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	2,000,000.00		2,000,000.00	
1 06 03 110-4	Purchase of Various Sizes Valves and Fittings for Transmission and Distribution Mains	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	480,000.00		480,000.00	
1 06 03 110-4	Purchase of Ultrasonic Flow Meter	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Apr-25	N/A	Apr-25	Apr-25	Corporate Budget	1,000,000.00		1,000,000.00	

1 06 01 010	Purchase of Land at Tan Area (650 sq.m at 3,500.00)	Engineering and Maintenance Division	NO						Corporate Budget	2,275,000.00		2,275,000.00	
1 06 03 110-4	Construction of Water Supply System at Mountain Breeze Residences, Alae, Manolo Fortich, Bukidnon	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	Corporate Budget	15,000,000.00		15,000,000.00	
1 06 04 010	Construction of New Administration Building (Two Story with Roof Deck) Kihare, Tankulan, Manolo Fortich, Bukidnon	Engineering and Maintenance Division	YES	Competitive Bidding	Nov-24	Dec-24	Feb-25	Feb-25	Corporate Budget	41,000,000.00		41,000,000.00	
1 06 05 110	Construction of Office Laboratory and Equipment	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Jul-25	N/A	Jul-25	Jul-25	Corporate Budget	2,700,000.00		2,700,000.00	
1 06 03 110-4	Purchase and Installation of Various Sizes uPVC Pipes from Agusan Canyon to Alae	Engineering and Maintenance Division	NO	Competitive Bidding	Mar-25	Mar-25	Mar-25	Mar-25	Corporate Budget	30,000,000.00		30,000,000.00	
5 02 13 030-7	Site Development and Improvement of DWFP (Plant beautification, Sludge lagoon sump improvement, backfilling works and structures repainting)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Apr-25	N/A	Apr-25	Apr-25	Corporate Budget	1,000,000.00		1,000,000.00	
1 06 03 110	Water Meter Sizing	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	500,000.00		500,000.00	



1 06 06 010	Purchase of Heavy Equipment Mini Dump Truck	Engineering and Maintenance Division	NO	Competitive Bidding	Mar-25	Mar-25	Mar-25	Mar-25	Corporate Budget	1,800,000.00		1,800,000.00	
1 06 04 010-4	Purchase and Installation of Various Sizes uPVC Pipes	Engineering and Maintenance Division	NO	Competitive Bidding	Apr-25	Apr-25	Apr-25	Apr-25	Corporate Budget	13,241,363.00		13,241,362.00	
1 06 05 030	Installation of CCTV Security Camera ( All Pump Station and Reservoir)	Engineering and Maintenance Division	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	Corporate Budget	500,000.00		500,000.00	
1 06 06 010	Purchase of Vehicle for GM's Office	Engineering and Maintenance Division	NO	Competitive Bidding	Apr-25	Apr-25	Apr-25	Apr-25	Corporate Budget	2,262,700.00		2,262,700.00	
1 06 06 010	Purchase of Vehicle for Administration Office	Engineering and Maintenance Division	NO	Competitive Bidding	Apr-25	Apr-25	Apr-25	Apr-25	Corporate Budget	1,038,880.00		1,038,880.00	
1 06 05 030	2 Units Airconditioner	Admin Division	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	Corporate Budget	200,000.00		200,000.00	
<b>Grand Total</b>										<b>193,882,644.00</b>	<b>78,884,701.00</b>	<b>114,997,942.00</b>	

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